



**GREEN
INITIATIVE**

Lighting & Grip Operations

- Dispose of all end of life rental lamps through approved recycling facilities at all PS locations/operation
 - Fluorescent Tubes
 - HMI Globes
 - Tungsten Globes
- Reuse and/or recycle all shipping materials
- Recycle color effects gels and color correction filters etc ...donate used and partial returns to charitable theatres etc.
- Developing a program for clients to recycle color gels that are expended during production.
- Fully enforce WHMIS regulations
- Purchase refurbished batteries instead of buying new (that includes returning batteries for refurbishment)
- Leaving frames skinned for multiple re-use
- Donate “overheads” and other materials to re-use for education purposes
- Purchase in bulk where possible.
- Expanding the use of internal and external websites to share information and reduce paper-based communications and documents.
- Condense pick-ups and deliveries into as few vehicles and trips as possible.
- Consolidate shipments.
- Enforce a “no-idle” policy in our loading bays and for our delivery vehicles.
- Offer wide array of energy efficient lighting options for rental including LED and fluorescent fixtures.
- Reduce the number of harmful chemicals in the workplace.
- Reduce the amount of paint used to identify equipment.
- Minimize the volume of HMI testing in Electronic and I/T departments.



Office and Administration

- Explore options to receive faxes electronically in order to weed out “junk” faxes.
- When replacing copiers and printers consider retaining old printer to dedicate to reuse paper.
- Reuse office supplies where possible.
- Endeavour to buy recyclable office supplies.
- Use of network printers as much as possible.
- Opening blinds and using natural lighting when possible.
- Use 100% recycled paper for contracts.
- Encouraging paperless invoicing to clients.
- Turn lights off when work areas are not in use.

Camera Operations

- Recycle batteries.
- Use less toxic cleaners to clean cases.
- Recycle packaging.
- Consolidate shipments.

Generator Operations



- Retrofit program for Emission Reduction After-treatment Devices
 - Engine Replacement program includes efficiency and bio fuel technologies
 - Recycle batteries and metal.
 - Reduce load testing of generators and look at ways to use energy from tests to heat water or charge batteries.
 - Investigate options for rewarding clients who use less power with discounts.
 - Monitor welding operations, eliminate hazardous fumes and utilize less harmful welding rod where possible.
 - Eliminate idling of vehicles when possible.
 - Exploring the use of alternative fuel (CNG, biodiesel, ethanol) and hybrid vehicles (car, trucks, vans, forklifts) when replacing.
- Look at aqueous parts cleaners to replace solvent parts cleaners.
 - Recover soapy wash water from vehicle and generator washing.
 - Use timers or thermostatically controlled block heaters on trucks during winter
 - Recycle all engine lubricants, glycol, solvents, tires and fuels.
 - Establish Bio-fuel capabilities for generators as far as possible in each market

Information Services

- Paperless office initiative
- Reuse as much computer hardware as possible
- Recycle computer hardware through proper facilities
- Develop initiative to unplug cell phone chargers, turn off computers, printers, monitors, copy machines, and appliances when not in use, overnight and on weekends
- Laptop computers are purchased where possible as they are much greener than comparable desktop units
- Replace CRT monitors with LCD monitors
- Configure power saving settings on computers to shut down monitors after five minutes
- Purchase MacBook laptop computers, recycling of print cartridges
- Consolidation of servers with virtualization



Travel and Transportation

- If you have to travel, purchase carbon offsets.
- Carpool to meetings and events.

Staff Transportation

- Work with staff to make public transportation viable.
- Investigate ideas for encouraging cycling and walking through installation of showers.
- Consider encouraging transit through subsidies for monthly passes.
- Look at carpooling options.
- Explore working-from-home options.

Supplier Chain

- If possible, encourage using eco-friendly and local vendors for catering needs and cabs.
- Use shippers who install pollution reduction devices on their vehicles where possible.
- Search out suppliers that recycle the products that we use in our operations. Lamp suppliers, gel suppliers, battery suppliers, printer ink suppliers etc.

Education

- Make every effort to promote the ideas of sustainability, reduce, reuse, recycle.
- Encourage by example
- Don't be afraid to draw attention to sustainability errors.
- Use signage to create awareness and provide "green facts."
- Maintain a "Sustainability Suggestion Box" and develop contests and incentives to encourage employees to think "Green."

Production Cooperative Efforts

- Participate in any on set green practices - sponsor the purchase of reusable water bottles as opposed to the purchase of plastic ones
- E-mailing quotes, orders, invoices & purchase orders as opposed to fax - through PM approval.

